



# Easy Assess

## Privacy Policy

2025

### EASY ASSESS (App) PRIVACY POLICY

This Privacy Policy applies to the app 'Easy Assess' (we, us or our) via the Apple App Store.

#### What information do we collect?

None. 'Easy Assess' is a localised app. All imported data and any annotated data is saved within the app on each specific device. No information is transferred externally from the device.

As per the function of the Easy Assess app, the app will collect data including student first and last name and student year level

#### Types of information

The Privacy Act 1998 (Cth) (Privacy Act) defines types of information, including Personal Information and Sensitive Information.

Personal Information means information or an opinion about an identified individual or an individual who is reasonably identifiable:

- whether the information or opinion is true or not; and
- (ii) whether the information or opinion is recorded in a material form or not.

If the information does not disclose your identity or enable your identity to be ascertained, it will in most cases not be classified as "Personal Information" and will not be subject to this privacy policy.

Sensitive Information is defined in the Privacy Act as including information or opinion about such things as an individual's racial or ethnic origin, political opinions, membership of a political association, religious or philosophical beliefs, membership of a trade union or other professional body, criminal record or health information.

Sensitive Information will be used by us only:

- for the primary purpose for which it was obtained;
- for a secondary purpose that is directly related to the primary purpose; and
- with your consent or where required or authorised by law.

#### How we collect your Personal Information

- We may collect Personal Information from you whenever you input such information into the app, or if you provide it to us in any other way.
- We don't collect Sensitive Information, but for any particular reason we do, we will comply with the preceding paragraph.
- Where reasonable and practicable we collect your Personal Information from you only.

#### Complaint procedure

If you have a complaint concerning the manner in which the app maintains the privacy of Personal Information, please contact us as on the contact details set out within the app. All complaints will be considered by Matt Richards and we may seek further information from you to clarify your concerns. If we agree that your complaint is well founded, we will, in consultation with you, take appropriate steps to rectify the problem. If you remain dissatisfied with the outcome, you may refer the matter to the Office of the Australian Information Commissioner.

#### Overseas transfer

Your Personal Information will not be disclosed to recipients outside Australia unless you expressly request us to do so. If you request us to transfer your Personal Information to an overseas recipient, the overseas recipient will not be required to comply with the Australian Privacy Principles and we will not be liable for any mishandling of your information in such circumstances.

#### How to contact us about privacy

If you have any queries, or if you seek access to your Personal Information, or if you have a complaint about our privacy practices, you can contact us through: [info@mattrichards.net.au](mailto:info@mattrichards.net.au)